

Minutes of Stonehouse Neighbourhood Development Plan Working Group held on 1st October 2015

1. Present: Chris Cowcher (CC), Carol Kambites (CK) John Jeynes (JJ), Rachel Russell (Minutes), Alastair Shankland (AS), Claire Sheridan (Chair),
2. Apologies:, Vicky Redding, Terry Webb
3. Declarations of interest: None
4. Accuracy of the minutes and Actions:

The Minutes of the Neighbourhood Development Plan (NDP) Working Group meeting of 17th September were approved. Minutes of 17 September to be recirculated. ACTION RR

Invites/publicity done: Invites and posters for 17th October event have been posted along High Street to various businesses and facilities. Carol Wilkins from Children's Centre is sending some staff along. RR has sent hard copies or e-mail invites to housing associations, churches, sporting clubs, schools, Children's Centre, History Group, Stonehouse Wheelers, Town Councillors.

Invites/publicity to do: other local politicians, Village Agent, APT, library, British Legion via Terry Webb. Publicity on Town Council's website and Facebook page, local press
ACTION RR

Posters to go in Town Council noticeboards **ACTION RR**, Regent Street GPs, Stonehouse Court Hotel **ACTION CS**, Café at Upper Bond Mills **ACTION CK**, Community Centre, Youth Club, Magpies **ACTION RR**

Becky Amor does not have e-mail circulation list for Oldends Industrial Estate.

DECISION: Group agreed not to leaflet drop around the Oldends Industrial Estate as there is plenty of other publicity circulating in Stonehouse. Without contact names leaflet dropping there unlikely to be effective.

RR has received contact from Jo Byrne to get quote from Zeta, who print Stonehouse News, for printing and collation of NP insert and collation only. **ACTION: RR**

5. Project Progress:
 - a) **Budget and Finance**

The request for draw down of £1,250 from £2838 unspent Locality grant money to pay for Phase 1 of Stuart Todd's work was agreed by the Town Council's Regeneration and Environment Committee meeting of 21st September.

VR has submitted the Locality grant application.

There has been little spending but there will be some costs associated with the Update Event, Saturday 17 October: printing of flyers, posters, consultation material, postage, printing of photographs.

Online photo printers could be used, CC to check costs: **ACTION CC**

- b) **Project Timetable**

RR reported that the Town Council's Regeneration and Environment Committee have asked her to complain to Stroud District Council regarding the long gap between submitting Neighbourhood Plan

- c) **Actions for theme groups**

All actions focussed on Update event preparation and noted under item 6.

6. Consultation

a) Consultation: content

Each theme will display a map/maps, photos and a summary of policy ideas.

RR to send AS copy of employment theme map prepared for boards. **ACTION RR**

RR to request maps from SDC. **ACTION RR**

b) Consultation Action Plan

E-mail advice from Elin Tattersall, 29 September, regarding the Update Consultation had been circulated and informed the discussion on consultation methods and how to gather responses to emerging policies.

AS suggested a SNP themed template for theme leaders to put summary policy ideas with agree and disagree columns at either side. Consultees can use dots. **ACTION RR**

Other material needed: big sign with arrow for information board on street, attendance sheets, Park it sheet for non NP related comments. **ACTION RR**

Refreshments: some left over from previous events: CS to check **ACTION CS**

7. Any other business

JJ suggested it is important to keep the Town Council informed of action and progress. Current NP timetable means a draft plan would be submitted for approval to the December Town Council meeting.

DECISION: SNPG to request a ½ hour slot for a presentation before the 14 December full Town Council meeting.

Request slot for presentation from Gill Jennings: **ACTION RR**

Prepare Presentation: **ACTION CS/CC**

SNPG to give brief progress report to Town Council meeting 19 October. **ACTION RR**

8. Workshop

a) Draft economic policy

AS presented some draft economic development policies. Lack of response from businesses to consultation is a possible weak spot for NP. Only small number of attendees at the business consultation event.

Comments:

ED1 Employment, Bullet point 3: may need flexibility for use of employment land, for example, for parking for Bristol Road station.

ED2: Improving employment opportunities Need for policies re access and parking on small estates and to encourage incubator units/small businesses.

ED3 Town Centre: possible need for policy re living over shops

b) Draft environment policy

CS presented some draft environment policy ideas.

AS pointed out they divided broadly into the topics, Green Spaces and Low Carbon.

RR to send CS map used on previous consultation board. **ACTION RR**

9. Date of next meeting: 6.30pm 29th October
 6.30pm 12 November