

Minutes of the Neighbourhood Plan Working group held on Friday 18 December 2014

1. Present: John Jeynes (JJ), Alastair Shankland (minutes) (AS), Carol Kambites (CK) (Chair). Vicky Redding (VR), Terry Webb (TW), Gary Powell (GP), Clare Sheridan (chair) (CS), Chris Cowcher (CC).

2. Apologies for Absence:, Agnieszka Paszkiewicz, Rob Waite, Ben Creed, Hugh Garai.

CS reported that she had confirmed Anna had resigned from working group. It was hoped that she could persuade Ben to continue.

3. Declarations of Interest:

None

4. Approval of the minutes of the Neighbourhood Plan Working Group held on 25 September 2014:

Item 7 the details of the online questionnaire and accompanying prize draw were discussed.

It was agreed that to maximise returns hard copies of the questionnaire were to be made available in the Town Hall, library and GPs surgeries. GP would circulate to sheltered accommodation and CK to surgeries and library.

It was requested that Cllrs on the working group ask fellow Cllrs to promote questionnaire in blogs and newsletters and other fora.

Recurring items covered below.

5. Budget breakdown & expenditure to date

VR reporting she was developing the end of grant report based on budget information. She reported this as a complex issue. While there had been some confusion with the third of CDF updates CDF (on behalf of Locality) had confirmed the end of the year as the return final date for invoicing with all completed claim forms (to release the remaining 10% of grant) to be returned by end of January 2015.

6. Project health check

Management of Group

VR tabled that she believed with the time left AS he should take a more technical role capitalising on his understanding of planning policy development.

She further suggested that to make best use of the time the working group should use the previous developed theme groups. Following the example of Stroud NP Stonehouse should use a project manager to maintain the progress of the theme groups. After some discussion led by AS it was agreed VR should have this role.

It was agreed that CC would take the next meeting minutes to give AS more capacity to undertake more technical tasks and speed up plan making.

Update from NP network group, Monday 15 December

Event was led by Conrad Moore and Ricardo Rios (SDC) Elin Tattersall AND barbra Pond (GRCC). NP groups present were: Hardwicke, Stroud, Eastington, Dursley and Stonehouse. From Stonehouse VR, JJ, CS and AS attended.

SDC officers provided an update of local plan progress heading toward re-started EiP and recent agreement of housing numbers for the district.

It was reported that there was a great deal discussion and questioning around the status of the neighbourhood plan within the development plan (prematurity) and the requirement of the plans (where they allocate sites) to undertake SEA and HRA assessments.

It was felt that SDC were somewhat evasive around these subjects, particularly relating to the release of draft documentation concerning sustainability and habitat work undertaken for the SDC LP to date where information and is not likely to change as a result of the EiP.

JJ full note of meeting attached to minutes.

7. User group consultation planning

Schools

CK/CS are to follow up AS initial contact and arrange consultation events with the schools, particularly Park Junior and Maidenhill.

ACTION as to pass school contact details to CS.

8. Any Other Business

9. Workshop Session – housing policy development

10. Next Meeting Date

Meeting date Thursday, 8 January 2015.