



To Members of the Town Business Committee

You are hereby summoned to attend a meeting of the Town Business Committee to be held on Monday 13th May 2019 at 7pm in the Town Hall, High Street, Stonehouse

Committee Members:

Councillors: Leigh Binns, Mike Davis, Carol Kambites, Pam Swain, Theresa Watt (Chair of Council/Mayor)

Gill Jennings

Town Clerk

7th May 2019

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.

A G E N D A

B/1 To receive apologies

B/2 To appoint a Committee convenor

B/3 To appoint a Deputy Committee convenor

B/4 Declarations of Interest

B/5 To approve the minutes of the Finance and Strategy Committee meeting held on 25th March 2019

B/6 Adjournment for public participation

B/7 Update on progress with Town Hall premises

1. To consider finalising details of lease with Gloucestershire County Council Libraries for Town Hall premises.
2. To receive an update on progress towards temporary relocation of Town Council.

B/8 Update on progress with Oldends Lane redevelopment

1. To receive an update on progress of planning application for Oldends Lane redevelopment.
2. To consider expenditure of £215.12 (inclusive of VAT) in order to get a pre-development agreement from Severn Trent that they have the capacity in the system to receive the water flows from the site

B/9 To consider a request from Stonehouse Allotment Society to erect two buildings on the site.

B/10 To receive a report on property maintenance and agree any actions

B/11 To receive an update on proposals for the Rest Garden

B/12 To consider a proposal to provide a bin near the new play facilities at Oldends Lane Recreation Ground.

B/13 Policy Working Group

1. To consider for recommendation a draft Council Strategy document.

B/14 Finance

1. To consider and approve cheque payments to date.
2. To consider and approve financial information to date
3. To recommend to Town Council the appointment of Irena Litton as Locum Responsible Financial Officer
4. To note the appointment of GAPTC as replacement independent Internal Auditor.
5. To consider a grant application from PSALMS, Stonehouse Local Management Group for equipment for Club Pulse
6. To consider a grant application from Stonehouse Allotment Association towards cost of toilet.
7. To consider advice regarding St Cyr's Church's eligibility for a grant for churchyard maintenance.

B/15 To receive notes of a Communications Working Group meeting of 10th June 2019.

B/16 To note proposed format for Annual Town Meeting 3rd June 2019 and agree any changes.

B/17 Youth Services

1. To receive a report on meeting with Youth Service provider
2. To consider an application to Gloucestershire County Council for youth services funding.

B/18 To consider the feasibility, including costs and timescales, of funding or part funding a viability and options appraisal study for proposals for the Ship Inn site;

The public will be excluded from the following item by an adjournment called under the Public Bodies (Admission to Meetings) Act 1960.

**B/19 Date of next meeting
17th June 2019**

B/20 Staffing -Confidential

To consider Staffing Committee and Human Resources Working Group Minutes, consider recommendations and agree any actions.