



To Members of the Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on Monday 15<sup>th</sup> July 2019 at 7.00pm in the Town Hall, High Street, Stonehouse

**Council Members:**

Councillors: Gwen Atkinson, Leigh Binns, Michael Davis, Carol Kambites, Deborah Curtis, Neil Gibbs, Tim Jackson, John Parker, Kevin Parsons, Sally Pickering, Jennie Smith, Pam Swain, David Thorpe, Theresa Watt

All residents of the Parish are welcome to attend and a period of up to 15 minutes will be set aside at the beginning of the meeting for members of the public to raise questions

*Rachel Russell*

Deputy Clerk

9<sup>th</sup> July 2019

Attendees are reminded that the Proceedings of this meeting may be recorded, filmed or photographed but that any person requiring such a record is asked to give polite notice at the start of the meeting.

**PRESENTATION -15 minutes**

SHiPS community group will give a presentation on canal regeneration.

**AGENDA**

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| TC2225 | To receive apologies   |
| TC2226 | To receive declarations of interest  |
| TC2227 | To approve the minutes of the Extraordinary Town Council meeting of 24 <sup>th</sup> June 2019                                     |
| TC2228 | To receive brief reports and responses to questions on matters of importance to Stonehouse from County and District Councillors    |
| TC2229 | To received brief reports from the Chair and Town Councillors on external meetings attended and to receive the appropriate minutes |
| TC2230 | To receive an internal audit by councillor report  |
| TC2231 | To receive a quarterly financial report against budget.  |
| TC2232 | To approve payments to date as listed  |
| TC2233 | To receive the minutes of the Town Business Committee of 24 <sup>th</sup> June 2019  |
| TC2234 | To approve the recommendation of the Town Business Committee at minute B/13 to adopt a Council Strategy 2019-2024                  |

- TC2235** To approve the recommendation of the Town Business Committee at minute B/28 to adopt the following template and policies:
- Council Employment contract template
  - Staff Handbook
  - Induction Policy
  - Training and Development Policy
  - Staff Supervision and Appraisal Policy
- TC2236** To receive the minutes of the Town Environment Committee of 1<sup>st</sup> July 2019
- TC2237** To approve the recommendation of the Town Environment Committee at minute E/27 regarding Stroud District Council's Governance Review
- TC2238** To appoint a councillor to the Communications Working Group
- TC2239** To note appointment of new Maintenance Manager
- TC2240** To agree arrangement for temporary cover of Groundsman post
- TC2241** To agree to provide uniforms for grounds staff
- TC2242** Date of next meeting - 9<sup>th</sup> September 2019

**Public Bodies (Admission to Meetings) Act 1960**

The Council will by resolution exclude the public from the following items as due to the confidential nature of the business to be transacted publicity of the item would be prejudicial to the public interest.

- TC2243** To agree a new salary for Maintenance Manager post and benchmarking for new salary scale for Groundsman.
- TC2244** To receive a report and consider recommendations on proposed terms of lease of Town Hall to GCC Libraries
- TC2245** To consider and agree terms of lease of Town Hall to GCC Libraries