



**MINUTES (subject to agreement at the next Committee meeting) OF A MEETING OF THE REGENERATION & ENVIRONMENT COMMITTEE HELD ON MONDAY 6 NOVEMBER 2017 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE**

**Present:**

**Councillors:** Tim Jackson (Convenor)  
Gwen Atkinson  
Carol Kambites (Deputy Chair of Council/Deputy Mayor)  
Theresa Watt (Chair/Mayor)

**Committee Clerk:** Rachel Russell

**Also present:** Cllr. John Callinan (for part of meeting)

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded.*

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**K2/540 TO RECEIVE APOLOGIES**

No apologies were received.

**K2/541 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**K2/542 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 25 SEPTEMBER 2017**

The minutes were approved as a true record.

**K2/543 ADJOURNMENT FOR PUBLIC PARTICIPATION**

Cllr. Callinan was asked if he wanted to speak. He advised he was present to offer clarification regarding the meeting of the Traffic Working Group of 3<sup>rd</sup> November under agenda item K2/543.

**K2/544 HIGHWAYS ISSUES**

**1. Gloucestershire County Council Highways**

a) To receive a report of a meeting of 3<sup>rd</sup> November of the Traffic Working Group with the GCC Local Highways Manager

A written report of the above meeting was circulated to all councillors on 6<sup>th</sup> November 2017. Scott Tompkins, GCC Highways Lead Commissioner also attended the meeting of 3<sup>rd</sup> November. Cllr. Atkinson gave a verbal report of the meeting.

The following recommendations by the Traffic Working Group noted in the report of the meeting of 3<sup>rd</sup> November were agreed for resolution by the Town Council:

**For resolution by Town Council:**

**That Stonehouse Town Council request GCC Highways to further investigate the options for a crossing on the High Street between Co-op and car park area.**

**That should a suitable crossing solution be found, then parking places are removed from this area and added to outside Co-op Funeral Care.**

**GCC have indicated that a contribution towards the provision of a zebra crossing at Oldends Lane would assist them to prioritise it. The Town Council to consider whether such a contribution should be added to the precept.**

The following recommendations by the Traffic Working Group noted in the report of the meeting of 3<sup>rd</sup> November were agreed by the Regeneration and Environment Committee:

That the Traffic Working Group and any other interested councillors would assist the Local Highways Manager with a review of signage in Stonehouse. A date will be arranged and circulated to all councillors. Any recommendations from this review will go to Town Council for approval.

That Stonehouse in Bloom committee is asked to consider a planting scheme on the corner to deter drivers from driving on Green near entrance to pharmacy. Committee Clerk will liaise with Stonehouse in Bloom committee.

Cllr. Callinan reported his concern, raised at the Traffic Working Group meeting of 3<sup>rd</sup> November, that evidence of cycle ways and footpaths linking West of Stonehouse to Stonehouse should be apparent in the detailed planning applications starting to emerge. It was agreed that Cllr. Callinan's suggestion that the current Network Rail footbridge South of the Oldends Lane crossing be improved and adapted for use by both pedestrians and cyclists will be considered at the next Regeneration and Environment Committee meeting. Cllr. Callinan left the meeting.

b) To consider further action needed on:

- Oldends Lane Zebra crossing
- Kerb near entrance to pharmacy on Town Green
- Improvements to signage to town car park

Recommendations for resolution by Town Council regarding Oldends Lane Zebra crossing and the Town Green kerb are noted under K2/544 (a) above.

At the Traffic Working Group meeting of 3<sup>rd</sup> November, Dan Tiffney, GCC Local Highways Manager agreed to redesign the car park signs and arrange for their replacement.

#### **K2/545 PARKING ISSUES ST CYRILL'S ROAD**

To consider possible action in relation to reported parking issues on St Cyrill's Road

The Committee Clerk reported that a resident had reported problems with parking outside marked parking areas on St Cyrill's Road. Committee Clerk to contact parking team regarding repainting of parking bays.

#### **K2/546 STATION LINK PATH PROJECT**

To report on progress on work to improve accessibility of gate at Queens Road end of path.

The work to the gate was completed in October.

The Committee Clerk reported that she had contacted Network Rail as their recent work felling trees and clearing vegetation on the embankment has left soil and debris on the Queens Road footpath as well as a section of fence which needs securing. Cllr. Watt advised that Network Rail were stopping badgers' access to their setts.

#### **K2/547 LIASON RE PLATFORM EXTENSION WORK BURDETT ROAD STATION**

To note date of future meeting with Network Rail and Stroud District Council and agree representatives.

The Committee Clerk to phone Stroud District Council to find out date of meeting. Cllr. Watt suggested that a modern shelter is provided on the Stroud/London direction platform to replace the brick shelter. Cllr. Kambites to provide copy of Network Rail's recent letter to residents regarding dates of work.

#### **K2/548 BUS SHELTERS**

1. To report on transfer of responsibility to the Town Council of six bus shelters on High Street and Gloucester Road.

The Committee Clerk reported that the Town Clerk advised that if Town Council grounds staff were to clean shelters insurance would need to be adjusted to cover working on highways. Councillors suggested that grounds staff worked on highways currently, for example watering plants. If additional insurance necessary, Committee Clerk to seek quotes from contractors for the cleaning.

2. To report progress on repairs to bus stop, Foxes Field, Ebley Road

Committee Clerk reported that Barratts had provided a highways transfer certificate which they believed showed this shelter had been transferred to GCC. GCC Transport Infrastructure Manager does not agree that the shelter had been transferred. At the Traffic Working Group meeting of 3<sup>rd</sup> November, Dan Tiffney, GCC's Local highways manager, agreed to arrange repairs to the stop to be paid for from County Cllr. Williams' Local Highways budget.

**K2/549 STROUD DISTRICT COUNCIL (SDC) TOURISM STRATEGY MEETING**

To receive notes of the above meeting of 11 October 2017 and agree any further action needed. Notes of the above meeting were received. Committee Clerk to find out when Stonehouse Town Council to be invited to SDC's Task and Finish Group on tourism.

Regeneration and Environment Committee noted that they were willing to deal with tourism issues now remit of Amenities and Recreation Committee has changed. Cllr. Jackson requested that an agenda item regarding scoping tourism workload is included for the next Committee meeting.

**K2/550 RURAL DEVELOPMENT PROGRAMME FOR ENGLAND (RDPE) GROWTH PROGRAMME GRANTS FOR RURAL TOURISM INFRASTRUCTURE**

To consider information circulated about the above grants and agree future action.

The Committee Clerk reported that the Rural Payments Agency at the Department for Environment, Food and Rural Affairs had confirmed that Stonehouse did fall within an eligible rural area. Minimum grant award is £35,000 and expression of interest form must be submitted by 31 January 2018.

Committee Clerk to contact Dave Marshall of SDC regarding this possible funding source for canal side improvements at Wharfdale Way.

Cllr. Watt offered to assist with drawing up an expression of interest in the funding.

**K2/551 SDC LOCAL PLAN REVIEW: ISSUES AND OPTIONS CONSULTATION**

To agree recommendations for a response to this consultation to be put forward to the Town Council.

Due to the range of issues raised in this consultation it was agreed to hold a separate meeting to work on recommendations for a response at 10am on Monday 20<sup>th</sup> November, date to be circulated to all councillors..

**K2/552 MISSING STREET SIGN**

To consider action needed to assist with provision of street sign at Chapel Row.

A resident reported that the lack of a street sign at Chapel Row, off the High Street. The Committee Clerk to pursue a request for a sign with SDC.

**K2/553 NEIGHBOURHOOD PLAN UPDATE**

1. To note referendum date of 23 November 2017.

Date was noted.

2. To consider report attached regarding possible action regarding issue of Neighbourhood Plan referendum publicity.

The report was noted. It was agreed that the Committee Clerk should contact SDC Planning staff with a summary of the advice received from Locality and Gloucestershire Rural Community Council with a request that Planning staff liaise with elections team on the issue of advice given to local councils regarding Neighbourhood Plan referendum publicity.

**K2/554 COMMITTEE EXPENDITURE**

1. To check current balances against budget.

Current expenditure of £7433.94 from the Committee's budget was agreed.

The Town Clerk had asked the Committee to consider a budget for 2018/19 and provided budget information. The Committee made the following initial proposals:

Staff: £14,700

Training	£600
Bus shelter maintenance	£500
Traffic calming	£5,000
Tourism activities	£2,000
Total:	£22,800

2. To agree any payments due to date.

The Committee Clerk advised that £516 payments for costs related to the Neighbourhood Plan referendum such as redesign and printing of the Plan, banner design and print costs, would be made from £808 outstanding from a previous Neighbourhood Plan grant held by the Town Council.

**K2/555 PLANNING RESULTS (RECEIVED FROM STROUD DISTRICT COUNCIL)**

(For Members' information - the letter in brackets are an indication of the Town Council observations. N.O. = No Observations/OBJ = Object/SUPP = Support/DNO or Supp = Do Not Object or Support)

**17/0337/FUL Land Adjoining, Bristol Road, Stonehouse, Gloucestershire.**

Change of use to low key open storage/employment base (use class B8)

**COMMENT REFUSAL**

**17/0472/TPO 7 Barlow Close, Stonehouse, Gloucestershire, GL10 3QP.**

Tree Preservation Order: Holly - Reduce 3 metres from the top and 1.5 metres off the side.

**N.O. CONSENT**

**17/1629/HHOLD Maidenhill House, Horsemarling Lane, Standish, Stonehouse.**

New dormer windows on north and south elevation off the existing coach house

**N.O CONSENT**

**17/1641/HHOLD 10 Rosedale Avenue, Stonehouse, Gloucestershire, GL10 2QH.**

Side/ front extension

**N.O CONSENT**

**17/1573/FUL Doverow Barn, Browns Lane, Stonehouse, Gloucestershire.**

Erection of farm office and workers restroom

**SUPPORT CONSENT**

**17/1725/COU 2 Gloucester Road, Stonehouse, Gloucestershire, GL10 2PB.**

Change of use from a Fuel Filling Station (Sui Generis) to a mixed use Fuel Filling Station with modular self-service laundrette facilities.

**OBJECTION CONSENT**

**17/1461/HHOLD 48 Regent Street, Stonehouse, Gloucestershire, GL10 2AD.**

Alterations to front garden and driveway to provide parking for two

cars. Extend dropped kerb to highway.

**N.O. CONSENT**

**17/1808/HHOLD 29 Wharfdale Way, Bridgend, Stonehouse, Gloucestershire.**

Two storey side and single storey rear extensions

**N.O CONSENT**

**17/1833/LBC 2 Ryeford House, Ryeford Road North, Ryeford, Stonehouse.**

Listed Building Consent: Description: Installation of 3 conservation rooflights.

**N.O. CONSENT**

**Appeal Ref: APP/C1625/W/17/3177408, 17/0337/FUL Land Adjoining Bristol Road Stonehouse**

Change of use to low key open storage/employment base (use class B8) restricted to use in association with contractor for gardening/tree surgery/landscaping services and siting of associated steel storage container unit (green)

**APPEAL ALLOWED.**

**K2/556 DATE OF NEXT MEETING AND AGENDA ITEMS**

**11 DECEMBER 2017**