

# Stonehouse Neighbourhood Plan Working Group

## PUBLIC MEETING

Members of the public are encouraged and welcome to attend

A minimum of 7 members with a quorum of 4 (one town councillor and one resident to be present within the quorum)

## Agenda

Meeting to be held on Thursday 17 November 2016 at 6.30pm

### Town Hall

1. Members Present
2. Apologies
3. Declarations of Interest
4. Run through previous actions and approval of the minutes of the Neighbourhood Plan Working Group held on 3 November 2016
5. **Project progress**
  - a) Budget and finance
  - b) Project timetable
6. **Pre Submission draft**
  - a) To consider Health Check comments from J Salter.
  - b) To agree action needed and timetable to produce submission draft.
7. **Supporting documents for submission to District Council with Neighbourhood Plan**

To report on progress on Consultation Statement and Conditions Statement and agree actions needed to complete
8. **Character Assessment**

To report on progress and agree actions needed to complete
9. **Any other business**
10. **Next Meeting Dates**