



**MINUTES (subject to agreement at the next Committee meeting)**  
**of a meeting of the FINANCE & STRATEGY COMMITTEE HELD ON MONDAY 8**  
**OCTOBER 2018 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE**

**Present:**

Leigh Binns (Deputy Convenor)  
Neil Gibbs (Vice Chairman/Deputy Town Mayor)  
Pam Swain (Convenor)  
Theresa Watt (Chair/Town Mayor)

Also Present: Town Clerk, Cllr David Thorpe

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Attendees are reminded that the Proceedings of this meeting may be recorded, filmed or photographed but that any person requiring such a record is asked to give polite notice at the start of the meeting.

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**K1/525 TO RECEIVE APOLOGIES**

There were no apologies

**K1/526 DECLARATIONS OF INTEREST**

Members are reminded of their obligation within the requirements of the Adopted Model Code of Conduct to declare any personal or disclosable pecuniary interests where applicable.

There were no declaration of interest

**K1/527 TO AGREE THE MINUTES OF THE 3<sup>rd</sup> SEPTEMBER 2018**

The Minutes were agreed as a true record

**K1/528 ADJOURNMENT FOR PUBLIC PARTICIPATION**

An adjournment of 15 minutes will be allowed for members of the public to raise questions on items on the agenda (3 minutes per person max)

Cllr Thorpe spoke on item K1/532

**K1/529 YOUTH SERVICES**

To receive a report from the Youth Working Group, consider proposals and authorise action - The report of a meeting of the 5<sup>th</sup> October was circulated. Building maintenance issues were agreed.

Progress with Terms of Use for the Pod - Terms of Use were agreed. Cllr Binns offered to act as an Emergency contact and would keep a diary of use.

### **K1/530 REVIEW OF DELIVERY OF THE COUNCIL STRATEGY**

- a. Terms of Reference - there has been no response to calls for amendments to the draft strategy - Committee to consider whether terms are fixed

With the deletion of one line the Terms were agreed for Resolution by the Council

- b. To agree budget headings for new Committee structure

The Committee agreed the budget headings which were recommended for Resolution by the Council.

### **K1/531 FINANCE**

1. Agree payments and receipts against budget (September)

Payments £20576.56 Receipts £2362.70 were agreed as correct. The Bank reconciliation was agreed at £58011.03

2. To note the conclusion of audit and auditors report

The Committee noted that the audit was concluded and that PKF Littlejohn had no comment to make.

3. To consider a grant application from Stonehouse FC £994.32 towards a new football stand

The Committee agreed a grant of £900 subject to an itemised contractors account on completion of the works.

4. To consider a grant application from Share & Repair £2000 start up grant

This item was deferred for further information.

5. To receive the town clerk's report on town centres and consider whether necessary to join GMTF

The Committee considered the report and agreed to try and work with High Street businesses through a working group. Members of the group to be appointed at the next Town Council meeting.

6. Consider arrangements for petty cash - current financial regulations require a fixed petty cash float which is now not practical

The Clerk explained that with the closure of banks it was now difficult to deposit cash. The Committee agreed to recommend that Financial Regulations are amended to facilitate the holding of cash deposits for petty cash expenditure

### **K1/532 Remembrance Day Parade**

Changes to timings and consideration of future organisation

The road closure timings had been amended at the RBLs request. Cllr Thorpe has kindly volunteered to take up the role of Secretary to the RBL Stonehouse branch and is actively updating information. It is hoped to keep the branch open.

### **K1/533 COMMUNICATION**

1. Receive and consider quotations for internet support

Not all quotes were available

### **K1/534 DATE OF NEXT MEETING**

19<sup>th</sup> November 2018

The Committee will adjourn the meeting to receive a report from the Staffing Committee Meeting held at 6.15pm and to make a decision on the recommendations of that Committee.

**K1/535 STAFFING - CONFIDENTIAL**

To approve a new appointment and any other recommendations

The Committee approved the recommendation of a new appointment and training

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