



**MINUTES (subject to agreement at the next Committee Meeting)  
of a meeting of the AMENITIES and RECREATION COMMITTEE HELD ON MONDAY 13<sup>th</sup>  
NOVEMBER 2017 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE.**

**Present:**

Becky Amor  
Deborah Curtis  
Neil Gibbs (Committee Convenor)  
Gary Powell (Deputy Committee Convenor)  
Theresa Watt  
Carol Kambites

Gill Jennings Town Clerk

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*Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded but anyone wishing to make a record should first inform the Chairman*

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**K3/546 TO RECEIVE APOLOGIES**

There were no apologies

**K3/547 DECLARATIONS OF INTEREST**

Members are reminded of their obligation within the requirements of the adopted Model Code of Conduct to declare any personal or disclosable pecuniary interests where applicable.  
There were no declarations of interest

**K3/548 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 2 OCT 2017**

The Minutes of the 2<sup>nd</sup> October were agreed as a true record by the majority (1 abstention)

**K3/549 PUBLIC ADJOURNMENT**

A maximum time limit of 15 minutes allocated for residents to raise comments (3 minutes each) on any item on this agenda  
There was no call for an adjournment

**K3/550 NEW PLAY EQUIPMENT**

a. To receive a report from the Recreation Working Group - Cllr Gibbs confirmed that the Working Group were drawing up a consultation document and the Committee Clerk was looking for funding.

b. To agree limit of expenditure on new play equipment  
There was insufficient information but the costs were anticipated in the region of £50,000 and it was agreed to make some provision in budget

**K3/551 OLDENDS LANE PLANNING APPLICATION**

1. Discuss the issues identified during the consultation and any solutions.

Stroud DC Environmental Protection Officer had raised concerns about the light spill from the football ground. This problem had been anticipated by the Town Clerk when the Football Club had sought permission. An attempt was being made to obtain coherent technical information from the supplier.

Another difficulty had been created by the Traffic Working Group in talks with GCC about a pedestrian crossing/footbridge in that GCC might now require a footpath funded by the development. The Clerk advised this could add £40,000 to the costs.

The Committee agreed there was nothing which could be done except wait for the planning decision.

2. Discuss a request by the Football Club for assistance with planning drawings

**The Committee discussed the request and agreed that the Town Council could not assist.**

### **K3/552 FINANCE**

1. To check Committee expenditure and receipts for September/October against budget  
**September Expenditure £5685.36 Income £1805.50 checked and agreed**

**October Expenditure £5128.51 Income £9879.50 checked and agreed**

2. Revisit likely costs of Oldends Redevelopment and agree any actions

A breakdown of costs and land value resulted in the sum of £442,000 to be found from reserves/loan. Costs in K3/551 and other planning obligations might increase this sum.

**The RFO was checking the position on reclaiming the VAT. The Committee agreed to review provision in reserves at Year End depending on the planning outcome.**

3. Review Earmarked Reserves and consider draft budget for 2018-19

**The Committee agreed that there were insufficient reserves to reduce any revenue requirement. The RFO proposed reducing the Committee's budget to prop up Finance & Strategy Committee but at the same time a 2% increase towards play equipment might be acceptable. The Committee accepted the draft budget with some reluctance in that funding should if possible be retained for grounds maintenance.**

4. Authorise any payments due - No payments presented.

5. To note an insurance claim may be avoided with regard to the height barrier if TW Hawkins Insurers meet costs

The Committee noted that Frocester Farm Shop have claimed responsibility for the damage.

6. To note Stroud District Council's inability to meet costs of litter/dog bins and consider action

The Committee noted the dog warden's suggestion that the Town Council uses a bin from Meadow Road playing field for use on the corner of Juniper Way. The District Council had insufficient funds for bin replacement. **The Committee agreed that allowing dog litter in the ordinary litter bin would be the cheapest option.**

7. Consider quotations for grasscutting contract 2018-19

Quotations were not available.

### **K3/553 DOVEROW WOOD**

Receive a report on work required in Doverow Wood and agree action.

**The Committee agreed that a tree survey should be carried out by a qualified person as soon as possible. In the meantime the groundstaff should remove any damaged seats.**

### **K3/554 NETWORK RAIL - ISSUES ARISING FROM THE WORKS**

Network Rail have agreed to replace gym equipment and costs are being obtained

The above action was unnecessary as the works had been moved to prevent removal of the equipment.

### **K3/555 RECEIVE REPORT ON PROPERTY MAINTENANCE**

The report was received at the meeting. Noting the need for a jack hammer drill Cllr Gibbs offered to donate one to the Council. Costs of a ride-on scag mower would be explored.

### **K3/556 RECEIVE A REPORT ON HIGH STREET TREES**

Gloucestershire County Council will be carrying out works to fell and pollard trees in Gloucester Road, High Street and Regent Street.

### **K3/557 DATE OF NEXT MEETING**

8<sup>th</sup> January 2018

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from item K3/558 & 559 due to the confidential nature of the business to be transacted and publicity of the item would be prejudicial to the public interest.

### **K3/558 LEASES**

1. To receive surveyor's report on rent levels for the Football Club and Community Centre and agree action

The Committee accepted the report and agreed the recommended rent levels for the new leases. A new plan of the stadium layout will be required.

### **K3/559 SALE OF STAGHOLT**

1. Update on progress

The Clerk reported that progress had been delayed due to difficulties caused by Gloucestershire County Council. Exchange should be taking place shortly

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