

Stonehouse Town Council



MINUTES (subject to agreement at the next Committee meeting)
Of a MEETING OF THE AMENITIES, RECREATION AND TOURISM COMMITTEE HELD ON
MONDAY 13 JULY 2015 AT 7PM IN THE TOWN HALL, HIGH STREET, STONEHOUSE.

Present:

Neil Gibbs (Convenor of Committee)
Gary Powell (Deputy Convenor of Committee)
Theresa Watt (Chair/Town Mayor)

Gwen Atkinson
Deborah Curtis

Also Present:

Town Clerk Gill Jennings, 6 members of the public

Attendees are reminded that the Proceedings of this meeting may be filmed, photographed or recorded but anyone wishing to make a record should first inform the Chairman

K3/293 TO RECEIVE APOLOGIES

Apologies were accepted from Cllr Pam Swain (holiday)

K3/294 DECLARATIONS OF INTEREST

Members are reminded of their obligation within the requirements of the adopted Model Code of Conduct to declare any personal or disclosable pecuniary interests where applicable.

None declared

K3/295 TO APPROVE THE MINUTES OF THE COMMITTEE MEETING HELD ON 1st JUNE 2015

The Minutes were approved as a true record

K3/296 PUBLIC ADJOURNMENT (15 minutes)

Members of the public may speak only once for a maximum of 5 minutes on any specific Agenda item.

2 members of the public attended with particular concerns about the Boule Court playing surface. A resident had researched the method of installing courts and presented a report which stated that the court needed to be rolled and watered on a regular basis. The Committee would seek advice from other contractors but it was unlikely that the matter could be resolved before the Summer Jolly. **The clerk was authorised to spend up to £700 in dealing with the matter from the Play Equipment Maintenance budget.**

K3/297 ALLOTMENTS

Representatives of the Allotment Tenants' Committee will be attending to raise awareness of various items they would like addressed.

A Summer 2015 report was presented by John Gasan, Chair of Stonehouse Allotment Association. A proposal was put forward to take over the administration of running the allotments including the collection of rents on behalf of the Town Council. **The Committee agreed to consider this further with the benefit of a report from the Town Clerk.**

K3/298 RECREATION WORKING GROUP

1. To receive a report of the Recreation Working Group Meeting held on 4th June, and to agree draft terms of reference for The Oldends Partnership Project. **The Committee agreed to recommend the terms of reference for Resolution.** The report was discussed. The Committee felt that the questions raised by the Football Clubs on hire charges needed further clarification with comparisons to other sites and taking into account the council's outgoings. Stonehouse Town Football Club had expressed a desire to use the pavilion once the extension had been built and were keen to make another entrance into the existing stadium alongside the workshop. They confirmed that this move would put them up the league and provide them with FA compliant facilities. They would need to install toilets in the changing rooms (at their cost). They were not keen on taking on the lease of the building. **The Clerk is to draft heads of terms for the lease for them to consider further.**

K3/299 MEMORIAL SEAT – LABURNUM PARK

To consider a request for a memorial seat – South Glos Diabetes UK Group had requested permission to install a bench in Laburnham Park. **The Committee agreed that a bench could either be installed in the Park or in the Garden of Rest but that it should be of metal or recycled plastic construction.**

K3/300 FINANCE

1. To check Committee expenditure/receipts against budget May/June
May expenditure £18738.40 and receipts £1776 were agreed as correct.
June expenditure £18309.55 was agreed as correct.
2. To agree payments July – Payments to date were agreed at £2880.46

K3/301 TO CONSIDER COSTS OF EMERGENCY FENCING

The Committee considered prices from Jacksons, First Fence and Ermin Plant and agreed to proceed for purchase 6 panels, feet and clips from Ermin Plant Hire at £32.74 per unit.

K3/302 MEADOW ROAD PLAYING FIELD

Cllr Powell to provide a report on required enhancements

The Committee considered photographs of the site and discussed fencing options. **It was agreed that bow top fencing should be purchased to close the gap at the gateway with new closing posts. The groundsmen to install and to also report back whether bollards might be installed at the gap towards the railway line after inspection of any drainage.**

K3/303 STONEHOUSE IN BLOOM

Update from In Bloom Group – The Group were very pleased with the assistance received from Dairy Crest who had sent a team in to assist and Wynn's Café who had provided a meeting venue and wonderful refreshments. The Group were also enthusiastic about the public support and input from community groups. The groundstaff had also contributed beyond their remit. The judges had made useful comments about the need for information boards, work that might improve the Garden of Rest, further Gloucester Road displays. The Group recognised some weaknesses in preparation and planning which would be useful to build on.

K3/304 DOVEROW HILL

Progress with information board – The Clerk had met with the Stonehouse History Group to discuss possible content of the board for Doverow. Costs might be in the region of £1500 per board. The History Group would obtain quotations and bring back to next meeting. They are keen to purchase a further board for the Town Green outside the Crown & Anchor site.

K3/305 TREE WORKS

The Committee were advised of some emergency tree works required and considered reports and quotations provided by 2 tree surgeons. **It was agreed that works would be carried out to the willow on the footpath at 21 Sydney and a Robinia in the Garden of Rest at a cost of £90.**

K3/306 DATE OF NEXT MEETING

28 September 2015

Public Bodies (Admission to Meetings) Act 1960

The Council will by resolution exclude the public from item K3/307 due to the confidential nature of the business to be transacted and publicity of the item would be prejudicial to the public interest.

K3/307 OLDENDS LANE PAVILION

1. To consider proposal received from Stonehouse Football Club, and discuss possible lease arrangements (discussed in K3/298)
 2. To receive a progress report on costs and consider alternatives – The clerk had met with Greensquare and Ark and a further drawing was discussed showing a reduced footprint of the community facilities and replacement workshop. The Recreation Working Group are to discuss with current users and also obtain confirmation as to whether replacement changing rooms will be totally necessary (ref. K3/298). It was to be made clear to STFC that continuing to use the old changing rooms would not be an option upon renewal of the lease.
 3. To consider sealed tenders for works to the pavilion – The Committee considered three quotations having approached 5 firms following advertising the tender opportunity. **The Committee would recommend the appointment of Turnkey Construction upon confirmation of their leadtime. For Resolution.** The Committee agreed that the S106 monies from Doverow, Springfields and Elgin Mall should be claimed to offset the cost of construction. The Committee agreed that a project manager should be appointed to oversee the works in the sum of £1250.
 4. Energy bills in dispute – The Clerk advised the Committee that yet again there was a problem with the meter readings on the pavilion and the Council were currently being charged far too much for energy. EON were investigating.
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